Public call for national teacher trainers

The Ministry of Education, Science and Technology of the Republic of Kosova, within the initiative for structuring trainings and professional development of in-service teachers at country level, announces competition for national trainer.

# Data on the Initiative

The main idea of the initiative consists in structuring processes and capacities for continuing professional development and training of teachers at the national level in order to ensure the quality increase of primary and secondary education. Through this project, it is foreseen to establish a mechanism that is composed of national trainers, regional trainers, and municipal trainers. This mechanism will be responsible for providing, organizing and supervising the professional trainings of teachers.

At this stage of the project will be the selection of national trainers. Individuals selected to be a national trainer will be sent abroad for a **4 month** professional education. The intensive training of trainers will have the purpose to professionally prepare national trainers, in order to help education system in Kosova, to achieve the objectives as foreseen in the Kosovo Strategic Education Plan 2017-2021 and the Strategic Framework for Teacher Development in Kosova, adopted by MEST.

## Intensive training of trainers abroad

The contingent of national trainers who will be sent abroad for education and intensive training will consist of experienced and in-service teachers who will represent certain areas of education and relevant curriculum levels.

National trainers will be responsible for transmitting to regional and municipal trainers the knowledge gained abroad in intensive education.

The composition of the number of trainers according to curriculum areas and levels is as follows:

Table 1. National trainers for the overall education

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Curricular areas** | **Grades 1-5** | **Grades 6-9** | **Grades 10-12** | **Total** |
| **Languages and communication** | 1 | 1 | 1 | 3 |
| **Arts** | 1 | 1 | 1 | 3 |
| **Mathematics** | 1 | 1 | 1 | 3 |
| **Natural Sciences** | 1 | 1 | 1 | 3 |
| **Social Sciences** | 1 | 1 | 1 | 3 |
| **Physical education, sports and health** | 1 | 1 | 1 | 3 |
| **Life and work** | 1 | 1 | 1 | 3 |
| **Total** | 7 | 7 | 7 | 21 |

Table 2. National Trainers for Vocational Education

|  |  |  |
| --- | --- | --- |
| **Sektors** | **Grades 10-12** | **Total** |
| **Agricultural Sciences** | 1 | 1 |
| **Architecture and urban and regional planning** | 1 | 1 |
| **Art and design** | 1 | 1 |
| **Economic studies and management sciences** | 1 | 1 |
| **Engineering, Technology and Communication and Information Sciences** | 1 | 1 |
| **Medical sciences** | 1 | 1 |
| **Life and work** | 1 | 1 |
| **Total** | 7 | 7 |

# Duties and responsibilities of national trainers

* To analyse Kosovo Curriculum and Core Curriculum documents according to levels;
* To present information and knowledge according to the documents of the new Kosovo Curriculum and material and scientific contents;
* To prepare the training plan and the training agenda;
* To be able to use technology while keeping trainings;
* To summarize - integrate and elaborate practical planning models for the curriculum degree, annual and bi-annual plans prepared during training and assignments and distribute new trainers and teachers, as work models during teacher training;
* To report work and training outcomes;
* To keep evidence in the correct way for the participants in training and evaluate each participant.

# Eligible to apply

Eligible to apply for the national trainer position have all the teachers in-service of the Republic of Kosova who have more than five years of experience.

The criteria that trainers have to meet are as follows:

* To have at least completed bachelor studies in the relevant field;
* Experience in teaching not less than 5 years in the primary and secondary cycle;
* To be citizen of Kosova;
* To have excellent knowledge of the English language;
* To be in the relevant field for which is summoned for keeping trainings;
* To be well familiar with the New Kosova Curriculum;
* To have good knowledge in computer use;
* To be creative person and to report timely for each training and mentoring activity;
* To respect the agreement with precision;
* We encourage female applicants and minority communities to be part of the application

# How to apply

All interested to apply for this call must download the application form located on the MEST web site. Interested parties must submit the application and attach the following documents:

* Completed application
* Copy of ID card
* Notarized university diploma
* The grade transcripts
* Two professional recommendations
* Certificates of training and other professional development activities.

Documents submitted for application will not be returned.

# The process of selecting the trainers

**The first stage** of selection of trainers consists in identifying individuals who meet the basic criteria of the competition. Applicants who have submitted the application and other necessary documents that have met the minimum application criteria will be invited for the second phase. Candidates who have passed the first phase will be notified via **Email**.

**In the second stage** of candidate selection, applicants will be tested. All applicants who have passed the first phase will undergo a testing designed to measure the knowledge of candidates for the relevant curriculum area, English language skills and knowledge on pedagogy. Testing will take place in English.

**The third phase** of the evaluation process consists in interviewing candidates and selecting the most adequate candidates to serve as a national trainer.

Applicants who are selected for the position of national coach should not cease their teaching activity. The work of the national coach will be added to the schedule of their work as a teacher and versus salary increase.

# Application Data

Application deadline: **April 20 to May 4, 2018 on working days.**

Place: **Ministry of Education, Science and Technology; Office 202/a, Division for Teacher Professional Development (Div. TPD).**

Application schedule: **From 14.00 to 16.00**

Contact person**: Luan Sahitaj, Officer in Div. of TPD, Email-i ,** [luan.sahitaj@rks-gov.net](mailto:luan.sahitaj@rks-gov.net),

**Tel-038/213/004 and Mob-044/262/553**

# The application form can be downloaded from the MEST website.

Additional information can be obtained on time through the MEST website.

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