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| **Republika e Kosovës****Republika Kosova - Republic of Kosova***Qeveria - Vlada - Government* *Ministria e Arsimit, e Shkencës dhe e Teknologjisë - Ministarstvo za Obrazovanje, Nauku i Tehnologiju - Ministry of Education, Science and Technology* |

# EDUCATION SYSTEM IMPROVEMENT PROJECT (P149005)

# Request for Expression of Interest

**Individual Consultant, Procurement Specialist**

The Ministry of Education, Science and Technology (MEST) in Kosovo has received a loan from the World Bank (WB) for the Education System Improvement Project (ESIP). The objective of the project is to strengthen selected systems that contribute to quality, accountability, and efficiency improvements in education in the Republic of Kosovo. The Ministry of Education, Science and Technology intends to apply part of the proceeds of this Loan to payments under the contracts for the consulting assignments:

**The objectives of the project are:**

1. Enhancing strategic planning, financial management, monitoring and decision-making in the education sector;
2. Strengthening management capacity and accountability to enhance quality of education; and
3. Implementationand communications support.

**The objectives of the assignment are:**

* In cooperation with the MEST Procurement Section to establish and maintain an information database on procurement services, technology services, suppliers of equipment, consultants, etc.;
* Maintain reporting procurement system in accordance with the Project Operational Manual ( POM)provisions;
* Set up a monitoring capacity within the entities for overseeing project procurement actions and coordinating necessary approvals or correcting shortcomings in procedures or conclusions.
* Assist MEST with updating the Procurement handbook for the school grants and as needed the procurement Section of the Procurement Manual.
* Procurement of goods, works and services conducted in accordance with the provisions of the World Bank Guidelines and POM;
* Preparing Contracts for Consultants, Goods and non-consultant Services in accordance with the provisions of the World Bank Guidelines and POM;
* Responsible for monitoring of Contracts realizations;
* Updating regularly and maintaining detailed annual Procurement Plan for the Project;

The Ministry of Education, Science and Technology now invites eligible individual consultants to indicate their interest in providing the above mentioned services. Interested consultants must provide information indicating that they are qualified to perform the services:

1. **General Qualifications**
* University degree in economics, management law or equivalent;
1. **Experience and Adequacy for the Project**
* At least 3-5 years’ experience working with international organizations such as the World Bank or other donor funded projects in procurement management;
* Practical experience with grant management (procurement aspects) is a plus;
* Computer literate. Good knowledge of MS Office applications. Other relevant software is an advantage.
1. **Language Skills**
* Be fluent in Albanian and English (is a must);
* Knowledge of Serbian languages is an advantage.

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank’s [*Guidelines: Selection and Employment of Consultants [under IBRD Loans and IDA Credits & Grants] by World Bank Borrowers*](http://www.worldbank.org/html/opr/consult/contents.html)*, dated January 2011 revised July 2014.*.

The Procurement Specialistwill be selected in accordance with the procedure in Section V Selection of ***Individual Consultants*** set out by the World Bank’s *Guidelines:* Selection and Employment of Consultants under IBRD Loans and IDA Credits and Grants by World Bank borrowers “ dated January 2011, revised July 2014.

Expressions of interest (detailed Curriculum Vitae and Letter of interest) must be delivered in a written form, in English language, to the address below, in person, or by mail on or before **30th of November 2015 time: 16.00h**

Attn: Edita Alo

Project Coordinator

Ministry of Education, Science and Technology

Agim Ramadani, Street

10000 Prishtinë