

Republika e Kosovës

Republika Kosova-Republic of Kosovo

*Qeveria –Vlada-Government*

*Ministria e Arsimit, e Shkencës ,Teknologjisë dhe Inovacionit- Ministarstva za Obrazovanje Nauku,Tehnologiju i Inovacije-Ministry of Education Science,Technology and Innovation*

*Research Based Teaching Programme for Kosovo Universities*

APPLICATION FORM

**Type 1: Awards for research-based teaching (ex-post recognition)**

|  |
| --- |
| **Lead Applicant – Applicant No. 1** |
| First Name |  |
| Family Name |  |
| Date of Birth |  |
| Highest Academic Degree |  |
| Year when highest academic degree was obtained |  |
| University and country where the highest academic degree was obtained |  |
| Gender |  |
| Home Address |  |
| Phone Number |  |
| E-mail |  |
| Academic Position | [ ]  Teaching Assistant[ ]  Lecturer[ ]  Assistant Professor[ ]  Associate Professor[ ]  Full Professor[ ]  Others, namely       |
| Bank Information | Bank Name:Bank Address:Account Holder:IBAN:SWIFT Code: |

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| **Applicant No. 2** |
| First Name |  |
| Family Name |  |
| Highest Academic Degree |  |
| Year when highest academic degree was obtained |  |
| University and country where the highest academic degree was obtained |  |
| Gender |  |
| Date of Birth |  |
| Home Address |  |
| Phone Number |  |
| E-mail |  |
| Academic Position | [ ]  Teaching Assistant[ ]  Lecturer[ ]  Assistant Professor[ ]  Associate Professor[ ]  Full Professor[ ]  Others, namely       |

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| **Applicant No. 3** |
| First Name |  |
| Family Name |  |
| Highest Academic Degree |  |
| Year when highest academic degree was obtained |  |
| University and country where the highest academic degree was obtained |  |
| Gender |  |
| Date of Birth |  |
| Home Address |  |
| Phone Number |  |
| E-mail |  |
| Academic Position | [ ]  Teaching Assistant[ ]  Lecturer[ ]  Assistant Professor[ ]  Associate Professor[ ]  Full Professor[ ]  Others, namely       |

(Add more tables if necessary)

|  |
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| **Applicants’ home institution** |
| Higher Education Institution |  |
| Academic Unit |  |
| Department/Institute |  |
| Address |  |
| Name of Authorised Signatory (e.g. Rector) |  |
| Phone |  |
| E-mail |  |

**1. Summary of research-based teaching experience (Max 1 page)**

|  |
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|  |
| When did the research-based teaching activities took place? Specify academic year(s). | <insert text here> |
| Name of academic programme | <insert text here> |
| Level of academic programme | [ ]  Bachelor [ ]  Master [ ]  PhD |
| Course(s), ECTS, Semester(s) | <insert text here> |
| Number of Students Involved/Included | <insert text here> |
| Relevant research-based learning activities that have taken place. Please check all that apply.  | [ ]  Literature review [ ]  Setting and testing hypotheses[ ]  Data collection and processing[ ]  Field work[ ]  Laboratory work[ ]  Writing research reports[ ]  Others, namely       |
| Please provide a brief summary of your research-based teaching experience | <insert text here> |

**2. DESCRIPTION OF THE RESEARCH-BASED TEACHING EXPERIENCE (Max. 5 pages)**

The lead applicant must ensure that section 2 (2.1 to 2.4) of this application:

* does not exceed 5 pages (A4 size) of Arial 10 characters with 2 cm margins or larger, single line spacing; provides the information requested under the headings below, in the order requested, and in proportion to its relative importance (see the relevant scores in the evaluation grid in the guidelines for applicants);
* provides complete information (as the evaluation will be based solely on the information provided); is drafted as clearly as possible to facilitate the evaluation process.

Relevant references (if any) listed in section 3 of this application form should be cited by enclosing the reference number in square brackets, e.g. [5].

**2.1. Background**

1. Please provide information on the context in which your experience took place.
2. Describe the specific, pre-experience situation in your institution/study programme/course.
3. Describe how you came to the idea to apply research-based teaching in your work.

<insert text here>

**2.2. Planning and implementation**

1. Describe the planning process for applying research-based teaching in your work, including any participatory processes.
2. Briefly outline intervention logic underpinning the activity, indicating the expected outputs, outcome(s) and impact as well as underlying the main risks and assumptions towards their achievement.
3. Briefly outline the type of activities implemented, including a description of linkages/relationships between activity clusters.

<insert text here>

**2.3. Students**

1. Give a description of student group(s) who participated in the research-based teaching (quantified, if possible).
2. Identify the needs and constraints (including capacity constraints) of students. Describe the relevance of the research-based teaching approach to the needs and constraints of the students.
3. Describe the activities students were involved in during the research-based teaching
4. Describe the impact of research-based teaching on students’ performance.
5. Describe any active interaction of students with societal and/or economic problems during the research-based teaching. This includes also activities addressing issues of minorities, vulnerable groups or specific social groups in danger. Similarly environmental impact of activities can be described here.[[1]](#footnote-1)

<insert text here>

**2.4. Added-value elements**

1. Describe your cooperation with colleagues during planning and implementation of the research-based teaching activity. In case of joint application, describe the role of each applicant in implementing the research-based teaching approach.
2. Describe any consideration of gender aspects during planning and implementation of the research-based teaching activity. Describe the environmental impact of the activities
3. Describe any replication, extension of the research-based teaching outcomes (multiplier effects), capitalisation on experience and knowledge sharing which happened or is likely to happen, clearly indicating dissemination channels.

<insert text here>

**3. REFERENCES (optional)**

You may list up to ten relevant references in the table below. References are supporting documents cited in section 2 of this application form, e.g. CVs, student work, course plans, course products, etc. All references listed must be supplied in electronic format in the assigned folder in the submission system in a separate folder named “References”. An overview table should be included and must be clearly numbered as in the table below..

|  |  |
| --- | --- |
| **Ref. No.** | **Reference Description** |
| 1 |  |
| 2 |  |
| 3 |  |
| 4 |  |
| 5 |  |
| 6 |  |
| 7 |  |
| 8 |  |
| 9 |  |
| 10 |  |

**4. DIVISION OF AWARD AMONG APPLICANTS**

In case your application is successful, a fixed amount of 1,500 EUR will be awarded to applicant(s). Please specify in the table below how the amount will be split among applicants. In case of a single applicant or two applicants, remove row(s).

|  |  |  |
| --- | --- | --- |
| **Applicant No.** | **Applicant’s Name** | **Amount (EUR)** |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| **Total** | **1,500** |

(Add/Delete rows as necessary)

**Declaration by the Lead Applicant (Applicant No. 1)**

* I certify with my signature that the information provided herein is accurate and complete.
* The MESTI is entitled to process all application-related data, to publish excerpts of them in annual reports and to pass them on to third parties in anonymous form for statistical purposes or purposes relating to science politics.
* The lead applicant and other applicants (if any) are eligible in accordance with the criteria set out under Sections 3.1 of the guidelines for applicants, and have no conflicts of interest specified therein.
* I undertake to comply with the principles of good partnership practice in relation to other applicants (if any).

|  |  |
| --- | --- |
| **Name** |  |
| **Signature** |  |
| **Date** |  |

**Declaration by the Applicant No. 2**

The undersigned authorises the lead applicant, <indicate the name>, to submit on his/her behalf the present application form and to sign on his/her behalf the agreement with the Ministry of Education, Science, Technology and Innovation (MESTI), as well as, to be represented by the lead applicant in all matters concerning this agreement.

I have read and approved the contents of the proposal submitted to the MESTI. I undertake to comply with the principles of good partnership practice.

|  |  |
| --- | --- |
| **Name** |  |
| **Signature** |  |
| **Date** |  |

(Add more pages if necessary)

**Declaration by Applicants’ Home Institution**

* To the best of our knowledge, all details provided in this application form and in any supporting documentation are true and complete and no information is false or misleading.
* Our institution will notify the MESTI about all conflicts of interest relating to parties involved in, or associated with, this application, which may arise after the submission of this proposal.

|  |  |
| --- | --- |
| **Name of Authorised Signatory** |  |
| **Institution** |  |
| **Position** |  |
| **Signature/Stamp** |  |
| **Date** |  |

1. The Austrian Development Agency – ADA and subsequently the QAINT project are commited to respect social standards and the related recommendations of the Social Standards Appraisal. Similarly, the development cooperation standards on environmental protection, cultural heritage protection have to be respected and can be added in this section. Mitigation measures set by applicants or specific topics addressing those challenges as a working field of the research based teaching can be described in this section. [↑](#footnote-ref-1)