



REPUBLIKA E KOSOVËS  
REPUBLIKA KOSOVO  
REPUBLIC OF KOSOVA

QEVERIA E KOSOVËS - VLADA KOSOVA - GOVERNMENT OF KOSOVA

MINISTRIA E ARSIMIT E  
SHKENCËS DHE E TEKNOLOGJISË

MINISTARSTVO OBRAZOVANJA  
NAUKE I TEHNOLOGIJE

MINISTRY OF  
EDUCATION  
SCIENCE &  
TECHNOLOGY

Number: 9/2009

DATE: 27.05.2009

## **ADMINISTRATIVE INSTRUCTION “CRITERIA FOR MATURA EXAM”**

Pursuant to article 93 (4) of Constitution of Republic of Kosovo in accordance with article 19 of Law for final exam and state Matura and with Article 25 paragraph 7 of Work Regulation of Government of Kosovo no. 1/2007, Ministry of Education Science and Technology issues this:

### **Article 1 Purpose**

The purpose of this Administrative Instruction is to determine overall criteria for taking the Matura exam, including the passing criteria for students who have the right to take this exam.

### **Article 2 Criteria for taking the Matura exam**

#### **1. Students who have the right to sit this Matura exam should fulfill the following criteria:**

- 1.1 To have completed successfully the final class of secondary education as foreseen by the law;
- 1.2 Being enrolled for the Matura exam at relevant school;
- 1.3 Have done the relevant payment as defined by the high school national central commission (KQSHM);
- 1.4 To have the valid identification document, Identity-Card or Passport.

2.5. Vocational education students, except the criteria foreseen in paragraph 1.1 of this Article, must have passed successfully the internal exam as a part of internal evaluation in relevant vocational school.

### **Article 3**

#### **Criteria for students abroad**

Students, that have finished successfully their education outside of Republic of Kosovo, and who wants to take the Matura exam in Republic of Kosovo, in order to have the right to take this exam they should do the nostrification of relevant diploma, as defined with law.

### **Article 4**

#### **Welfare of the Matura Exam**

1. During the time of taking the Matura exam students must respect the order and discipline as defined with rules on Matura exam Administration.
2. Students that don't respect rules of paragraph (1) of this Article may be imposed with the following measures;
  - 2.1. Remark;
  - 2.2. Interruption of the exam by taking their test earlier, but considering valid the job that she/he has done by the moment of the taking of the test;
  - 2.3. Test annulment and exception from the exam.

### **Article 5**

#### **Passing criteria and clamors**

1. To pass successfully the Matura exam students must answer at least on 50% of the requests brought in her/his test as foreseen with law.
2. Student who doesn't fulfill the requests (requirements) form paragraph (1) of this Article has the right to take the exam in one of the oncoming terms.
3. Student who is not satisfied with the result and has based doubt in indifference of his test evaluation has the right to submit their complaints within the deadline defined by law.

4. Student who submit complain according to paragraph (3) of this article may direct to the special Commission for complains at the high school national central commission (KQSHM).
5. Student may submit complain, a gainst the decision made by the Special Commission of the high school national central commission (KQSHM), in second level at MEST Complaints Commission.

#### **Article 6** **Abrogation provisions**

With entering into force of this Administrative Instruction, all sub legal provisions that are in opposition with this A.I. will be abrogated.

#### **Article 7** **Entering into force**

This instruction enters into force on the signing date by the Minister of Education Science and Technology

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Enver Hoxhaj , Minister