

Project number..... (be filled by the Ministry of Education, Science and Technology (MEST))

### Application for publication funds

- Offprint
- Translation of a publication in Albanian or Serbian language
- English translation of a publication from the Albanian or Serbian language

(title in english < maximum 60 characters including the intermediate spaces >)

### 1. 1. Personal data

#### Applicant

Surname	Name	
Scientific title/degree	Date of receiving the highest degree	University and place where the highest degree was taken
Nationality	Gender	Date of birth

#### Contacts

Telephone	Fax	
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E-mail	Web page	

#### Please provide the following details for statistical purposes

Degree / highest academic position (please choose only one)

- Master
- MA
- PhD

- Assistant Professor
- Associated Professor
- University Professor
- Other, explain (scientific associate etc.)

The professional position in the institution (please choose only one)

- Scientific associate
- Project leader
- Director of Institute
- Director of department
- Other, explain **Error! Not a valid bookmark self-reference.**
- Currently without position in any university or university research institute

### Research Institute of the Applicant

Name of research institute (university, academy, etc.)

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Institute/clinic

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Department

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Head of the research institute (title/scientific degree, name, surname)

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Head of the institute (title/scientific degree, name, surname)

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Address of the research institute

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Street/no.

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Postal code / city

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### Mailing Address of the Applicant / Candidate (only if the correspondence that is related to the project was not sent to the research institute)

Surname

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**bookmark self-reference.**

Name

scientific title/degree

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**Error! Not a valid bookmark self-reference.**

Street/ No

**Error! Not a valid bookmark self-reference.**

Postal code/ city

**Error! Not a valid bookmark self-reference.**

Telephone

Fax

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e-mail

Web page

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## 2. Information on the project

Scientific disciplines relevant to the project (at least one, not more than 4 categories, the amount of items should be 100%, use described categories from the attached titled document (Scientific Disciplines”)

Main scientific disciplines	%	Other scientific disciplines	%	Other scientific disciplines	%	Other scientific disciplines	%

### 2.1 Description

3-6 pages containing:

The title of the publication/ translation

Thematic area

Objectives and main goals

When it comes to translations a brief explanation is necessary for translation of scientific publication in Albanian/Serbian language and an explanation of the added scientific value that will come as a result of this translation.

### 2.2. The publisher

Publishing house

Contact person

Telephone

Electronic mail

Street/ no

Postcode / city

## 2.3. The budget plan

### 2.3.1. The overall budget plan

<i>Describe the overall financial plan, by presenting:</i>	
Total foreseen costs	Euro
Co-funding (if it is applicable): The amount covered by the party /third parties	Euro
Name and address of the institutions or co-funding donor (if it is applicable):	
The amount covered by own resources (if it is applicable)	Euro
The total amount required (see also 2.6)	Euro

### 2.3.2. Detailed description of the project

Please note section 5 “Available funds’ and 6 “Projects that are not financed by MEST” of application guidelines.

Please explain each one of the following items:

#### 1. Offprint:

##### **Production / publications costs (to be submitted by the publisher)**

Grant for production/publication costs

Grant for open access

*The costs should be in compliance with calculation of expenditures made by the publishing house*

**Additonal cost:**

Foreign language translation

Foreign language editing

*Total amount*

**2. Translation of foreign scientific publications in Albanian and /or Serbian language:**

*Translation costs*

*Total amount*

**3. Appendix:**

**Please use a special Word document for appendix. Appendix should contain:**

1. A chart of subject in english, one page]
2. Other necessary items for offprint

**2.1.The cost calculation from the publishing house**

**2.2.For acceptable works (for example disertations or postgraduate studies) copies of expert opinions are necessary.**

**2.3.For offprint four copies of the completed manuscript should be delivered, which should be ready for publishing.**

3. Other necessary items for translations:

**3.1.Declaration of commitment from the publishing house, in which the publisher confirms to publish the scientific work that will be translated.**

**The applicant's statement**

I will inform MEST, if I request support for this form from MEST or from other organizations, or if additional support is given.

Through my signature I certify that the information given here is correct and complete. I also confirm that all the mentioned associates in appendix are acquainted are aware and agree with the application content.

MEST is entitled to computerize all data associated with the application, to publish their parts in the annual reports or pass those to third parties in anonymous form for statistical purposes or purposes relating to science policies.

The applicant gives his / her consent that in cases where co-funding from other institutions is possible, be allowed to forward all data to these financing instruments regarding to application and results of the evaluation process.

I, the undersigned, declare that all costs required by this application will not be covered by any other funding source.

.....

Place, date

The applicant's signature